

# W.P. Sandin Public High School

## Return to School Plan 2020-2021

The Ministry of Health and Ministry of Education have provided guidelines for the return to school that provide a framework for Saskatchewan Rivers Public School Division (SRPSD) to support schools in the development of their local school plans.

The purpose of this plan is to provide information regarding operations and procedures at W.P. Sandin Public High School that align with the guidelines provided in [SRPSD Return to School Plan](#) and the [Re-Open Saskatchewan Primary and Secondary Educational Institution Guidelines](#).

W.P. Sandin Public High School is committed to work with Saskatchewan Rivers Public School Division, provincial authorities and our families to support the health and safety of students, staff and all stakeholders with the resumption of classes.

This plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to parents and made available on the school's website.



## **W.P. Sandin Public High School Return to School Plan 2020-2021**

Our staff at W.P. Sandin Public High School are committed to ensuring the safety and well-being of our students as we develop our plans for re-entry for the 2020-2021 school year. We are excited to greet our students back this fall and this school year will certainly be like nothing we have ever experienced before. We appreciate everyone's patience as we develop and implement guidelines for our school moving forward into a "new normal" within our walls. Please note that the information below will remain fluid and will be responsive to the most current information presented by the Saskatchewan Health Authority, the Ministry of Education and Saskatchewan Rivers Public School Division. These plans will be updated and adjusted as necessary and parents will be informed of any changes that may occur throughout the school year. Classroom teachers may also provide additional information specific to each classroom or course at a later date.

The plans listed below will help give students and family's insight into how a day at school will flow at W.P. Sandin under the "new normal". You can expect that these plans will change as students enter our building and we find out more about how we can continue to improve what we do to keep our students safe as well as continue to deliver a high quality learning environment. Although there is no perfect path forward for what we are about to enter into, we do know that we all do our best work when we support one another, approach our challenges with a positive mindset and remain adaptable as things continue to emerge in the coming weeks. We are always so thankful for the support of our W.P. Sandin school community, but have especially appreciated the grace, patience and support everyone continues to show as we embark on a new way of doing things.

Thank you for your commitment and trust as we move forward into the new school year. We have missed our students and are excited to welcome them back! As always, if you have any questions or concerns, please do not hesitate to give me a call at (306) 747-2191 or email me at [kklaassen@srsd119.ca](mailto:kklaassen@srsd119.ca).

***Mrs. K. Klaassen***

Principal

W.P. Sandin Public High School

**Care-Respect-Focus**

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## Social and Emotional Well Being

We will be making efforts to ensure that all students are welcomed back to the school environment with the comforting presence of our staff. Well before the students walk through the door, our staff will be reconnecting and working together to ensure we are ready to assist all students, whatever their pandemic experience may have been. We strive to support our community of learners to emotionally calibrate and connect as we prepare for academic learning to resume. School re-entry is more than simply walking through the doors again. The procedures and protocols outlined in this document will be enacted in a calm manner and are targeted interventions to support not only the physical health, but the mental health of the students in their return to school. As we make our way through the first few weeks of school, time will be dedicated to ensuring students understand all of the new procedures for physical distancing, hand hygiene, sanitation, and proper mask use. But most importantly, time will be taken to reconnect with each other while maintaining physical safety and social and emotional well-being will be given top priority.

### **Mental Health Services:**

Student Mental Health is extremely important to us at W. P. Sandin. Our school social worker, Dorothy Schluff, will be available Tuesdays, Thursdays and every other Friday. In addition, Chris Archibald, a Mental Health and Addictions Worker from the Prince Albert Public Health Region (PAPHR) will continue to offer his services to our students on a weekly basis. Mr. Archibald will also continue to offer his expertise to our school by co-teaching Mental Health 20 alongside Mrs. Berezowski.

Students and parents/guardians can access these services by speaking to their child’s teacher or by calling the office at 747-2191 and asking to speak with Mrs. Klaassen (Principal), Mrs. Gunville (Vice-Principal) or Mrs. Berezowski (Educational Support Teacher).

## Staggered Start Up

All schools within Saskatchewan Rivers Public School Division have been given approval for a staggered start for the week of September 8th-11th. Our students will be split into two groups where approximately one half of the students will attend on September 8th and 10th and the other half will attend on September 9th and 11th. ALL students will attend on Monday, September 14th. The students will be split in the following manner:

<b>Students with last names beginning with A-L</b>	<b>Students with last names beginning with M-Z</b>	<b>ALL Students in attendance</b>
Will attend on Tuesday, September 8 <sup>th</sup> and Thursday, September 10 <sup>th</sup>	Will attend on Wednesday, September 9 <sup>th</sup> and Friday, September 11 <sup>th</sup>	Monday, September 14 <sup>th</sup>

This staggered schedule will coincide with Shellbrook Elementary School’s re-entry plan to assist those families who have children who attend both schools. We would like to keep this schedule as close as possible to what is posted above however please call the school office at (306)747-2191 if you require your designated start up days to be switched.

A staggered school start has many benefits including:

- enabling staff more time to reconnect with students and provide more direct comfort and reassurance,
- help reduce teacher, student and parent anxiety,
- support teaching of transitions procedures,
- allow staff to teach and model routines and procedures with smaller groups of students and
- give teachers the opportunity to reflect, and adjust procedures, as we all learn together.

### **Students New to W.P. Sandin**

- any families who are new to W.P. Sandin who would like a tour of the school may call the office at (306)747-2191 to arrange an appropriate time to do so. One family member may accompany the student on the tour and masks will be required before entering the school.
- Grade 6 students who are transitioning from Shellbrook Elementary will receive an orientation from their classroom teacher during the first few days of school.

## Safe Attendance

A safe school day starts well before our first bell rings. Each morning families will need to make the

decision whether or not to send their child to school to help protect the health and safety of their family and others. Families will do so by carefully monitoring the symptoms of their children each morning.

**Please do not send children to school if they are showing even mild symptoms of illness.**

Please use the following list to screen for COVID-19 symptoms:

- Fever
- Cough
- Headache
- Muscle and/or joint aches and pains
- Sore throat
- Chills
- Runny nose
- Nasal congestion
- Conjunctivitis
- Dizziness
- Fatigue
- Nausea/vomiting
- Diarrhea
- Loss of appetite (difficulty feeding for children)
- Loss of sense of taste or smell
- Shortness of breath
- Difficulty breathing

As per Saskatchewan Rivers Public School Division Guidelines:

- If students are symptom free - students may attend school
- If COVID-19 symptoms are present (including mild symptoms), students will be required to stay home and parents/guardians will inform the school by calling (306)747-2191 or via email at yhamel@srsd119.ca
  - testing is strongly recommended
  - if you do not test, then the school may request a doctor's note prior to returning to school.
  - if students have a negative test result - please provide a note from a doctor regarding fitness to return to school OR return to school after you have no symptoms and have followed the timelines outlined by Sask Health Authority
  - if positive test results - continue to stay home while medically unfit - provide a note from doctor to return to school

Please use the Government of Saskatchewan [Self Assessment Tool](#) to help determine if testing for COVID-19 is recommended.

**Quarantine Area at School/Pick Up of Students:**

- If students display any of the symptoms listed above throughout the school day, students will be placed in a room that will allow for distancing from other students and parents/guardians will be called to pick up their child.
- A designated staff member will monitor the student until they are picked up.

- A quarantine area will be set up in the Junior end for grades 6-8 and in the Senior end for students in grades 9-12.
- When parents arrive at the school, they will be asked to call the office at (306)747-2191 or use the buzzer at the front of the school to announce their arrival. Unless it is necessary for parents/guardians to enter the school, they will remain outside while they wait for their child to exit the school.
- Students who have been placed in the quarantine area will exit the school through the nearest exit and a staff member will walk with them until they are with their parent/guardian.
- As per Saskatchewan Rivers Public School Division (SRPSD) Re-entry plan:
  - School Admin will call the Local Public Health contact to provide notification of the student being removed from the school as per Government of Saskatchewan directives. Public Health will provide further directions to the school.

#### **Short Term Absences:**

- In the event that a student will be absent from school for a determined, short, period of time, the school team and parents shall collaborate to support the student's learning during the absence in anticipation of the student's return to the classroom.

#### **Long Term Absences:**

- In the event that a school's accommodation plan for a student determines that remote learning best aligns with the student's needs, the school team, division personnel and parents shall collaborate to implement a remote learning plan that ensures continued focus on the achievement of outcomes as identified in the student's Inclusion and Intervention Plan.
- For more information regarding accommodations including long term absences, please call Mrs. Klaassen at (306)747-2191.

## **Safe Transportation**

- Parents are encouraged to support their children in walking, biking or providing other transportation for their children whenever possible. Alternatives to using the bus service can help minimize exposure to viruses and increase student health and fitness.
- Busing will only be provided for the delivery of students to and from school or school programs only.
- No field trips or extra-curricular trips will be supported until the School Division grants permission for these types of events.
- No guest ridership will be permitted on buses.

#### **Busing Procedures:**

- Students in grades 4-12 will be required to have their mask on properly before entering the bus.
- Disposable masks will be provided upon entering the bus for students who require them.
- Bus drivers will wear face masks or face shields.

- Bus drivers will create and enforce seating plans that group together students who live in the same household. Seating plans will be turned into the school office.
- Regular cleaning and sanitation of buses will occur in accordance with SRPSD transportation sanitization plans.
- Students are asked to wash their hands or apply hand sanitizer at home before boarding the bus
- Students will exit and enter the buses in a manner that will reduce crowding.
- When buses arrive at the school in the morning, buses will unload in a coordinated manner and will ensure that each bus is completely emptied before the next bus pulls in to unload.
- Students are asked to go directly to their designated door upon arrival to school and directly into their classrooms upon arrival in the morning
- Students are asked to go directly to the bus upon being dismissed at the end of the day and physically distance while they wait to board the bus under the driver's direction.

## Safe Access

### **Mask Use for Staff and Students:**

Mask wearing is mandatory for all staff and students at W.P. Sandin as directed by Saskatchewan Rivers Public School Division. Parents may be concerned regarding their child's ability to tolerate extended mask usage at school. Staff will help with this transition by providing physically distanced learning opportunities outside whenever possible. It is our expectation that students will respect and strictly follow the guidelines set forth for mask usage. In the unlikely event that a student is non-compliant with the mask guidelines listed below, parents will be notified and the student will be sent home. The student will be welcomed back when they are able to safely return to school with their mask on.

As per Saskatchewan Rivers Public School Division guidelines:

- Masks will be required for all staff and for students in grade 4-12 on instructional days.
- Masks will not be required by staff on non-instructional days, and in non-school buildings, as long as physical distancing can be maintained.
- Volunteer wearing of masks will be supported in all circumstances.
- Staff and students are encouraged to provide health-approved masks for themselves, but SRPSD will provide them at school start-up and each time as required throughout the school year.
- Reusable masks (2 per person) will be distributed to students and staff as the supply arrives and disposable masks will be provided in the meantime.
- Students will be expected to have their mask on properly before they enter through school doors, or sooner if proper social distancing cannot be maintained outside while on school grounds.
- Bus students will be required to put their masks on before entering the bus.
- To help prepare students for mask wearing for extended periods at school, it is recommended that children wear a non-medical grade mask at home for durations of time prior to their return to school.
- Students will be taught proper procedures for appropriate mask use.

Exceptional circumstances may exist which make mask usage extremely difficult. Accommodations for these circumstances will be considered on a case-by-case in consultation with Mrs. Klaassen ( Principal),

Mrs. Berezowski (Educational Support Teacher) and SRPSD Senior Admin and Student Support Services consultants.

### **Student Entrance into the School:**

- Six separate entrances to the school will be utilized and each grade will be assigned an entrance for entering and exiting the school that is closest to their designated classrooms (with the exception of grade 11 and 12 who will share the front entranceway).
- Staff will be available to greet students on the first day of school to help direct students to their appropriate entranceway.
- Students will be asked to enter the school immediately upon arrival in the morning and after lunch and proceed straight to their classroom following the appropriate direction of flow through the hallways.
- Students will need to adhere to the maximum capacity allowed to maintain safe distancing within each boot room before entering the school and staff will be available to help monitor traffic in boot rooms.
- If the boot room does not have room for the student to enter, students will be required to wait outside while physically distancing themselves from others until there is space for them to safely enter the school.
- Time will be taken at the beginning of the school year and throughout, as needed, to instruct students on how to safely enter the school and avoid congestion of students in this area.
- Staff will be assigned to monitor the entrance of students before school starting at 8:30 and throughout the lunch hour.

### **Students Arriving Late:**

- For the safety and security of our staff and students, all exterior doors, except the front entrance doors, will be locked throughout instructional hours from 8:45 – 12:00 and 1:00-3:15. For this reason, students who arrive late to school in the morning (after 8:45 a.m.) and lunch (after 1:00 p.m.) will be required to enter the school through the front entrance doors and sign in at the office.
- Students will sanitize their hands upon entry and before signing in at the office.
- Students will then proceed on their own to their classroom following the direction of flow for students through the hallways.

### **Students Exiting the School:**

- Before lunch and at the end of the school day, staggered exit times will be arranged by classroom teachers to ensure boot rooms and exits do not become congested. (Coordinated plans will be made with staff upon return to work in August).
- Parents who are picking students up at lunch and after school are asked to choose a meeting spot away from 1<sup>st</sup> Street East (the road in front of the school) to avoid congestion at pick up time.

### **Revised Bell Times and Transition Times: (Grades 8-12)**



- A revised bell schedule has been created to reduce the amount of time students have between classes. Please note: the revised bell schedule will not affect our start and end times.
- The revised bell schedule will be followed for all students in grades 8-12 and will be shared with families at a later date.
- Students in grades 8-12 will not be permitted to leave the school during transition times between classes.
- Timetabling has been scheduled so grade levels of students stay in one classroom for the majority of the school day. In the event that students need to switch classrooms, students will be released by their classroom teacher to transition during staggered times to reduce congestion in the hallway.

#### **Parent/Guardian Access to the School:**

- Parents are asked to please refrain from entering the school if at all possible.
- Please call ahead if there is a pressing issue that would require a parent or guardian to access the school.
- If parents or guardians must enter the school, they will be required to maintain physical distancing from staff and other children, wear a mask before entering the school, sanitize their hands immediately upon entry and report directly to the office.
- A hand sanitizing dispenser will be located at the front entry for parents and guardians to use.
- Wherever possible, meetings with parents will take place over the phone or by video conference.
- Information regarding the format for parent teacher conferences will be provided at a later date.

#### **School Community Council:**

- All work conducted by the School Community Council will be held virtually. More information will be available regarding virtual meeting times at a later date.

#### **Visitor Access and Outside Users:**

- until further notice, as per the guidelines of Saskatchewan Rivers Public School Division (SRPSD):
  - no guest speakers or presenters will be allowed access to the school.
  - W.P. Sandin will be unable to facilitate or host community activities such as youth groups, events, workshops, or other outside user groups as this increases exposure to risk for our students and staff.

## **Safe Movement**

#### **Recess Breaks: (Grades 6 and 7)**

- Grades 6 and 7 will have a 15 minute recess break in the morning and in the afternoon at an appropriate time decided upon by their classroom teachers. A plan will be developed by classroom teachers upon return to school in August.

- Students will be required to use hand sanitizer before going outside for recess and when re-entering into the school after recess.
- Cohorts of students will be designated outdoor spaces to play during recess and lunch breaks.
- Students will be able to take off their masks during outdoor recess breaks providing physical distancing is maintained while they are outside. A plan will be developed by staff upon return to school in August for the safe storage of masks during outdoor activities.
- During indoor recesses, students will remain in their assigned cohort classrooms.

#### **Washroom Access:**

- The number of students allowed in any washroom facility at one time will be restricted depending upon the space that is available.
- Signage will be posted outside each washroom to show how many students are able to access the washroom at one time.
- There will be signage on the wall outside each washroom indicating where students may stand and wait in the event a washroom is at its maximum capacity.
- Cohorts of students will have designated washroom facilities that they will be assigned to use throughout the day.
- To cut down on congestion at the water fountain and in the washrooms during break/transition times, students will be encouraged to use the washroom facilities during class time rather than before, after or during recess breaks.
- Only one student per classroom will be permitted to use the washroom at one time.
- Students will be required to use hand sanitizer when leaving the classroom to go to the washroom and upon re-entering the classroom. As always, students are asked to thoroughly wash their hands after using the washroom as well.

#### **Locker Usage:**

- All students in grades 6-9 will be assigned a locker, hook or cubby to store their outside clothing and backpack.
- Classroom teachers will allow staggered access to lockers before breaks and at the end of the day to avoid congestion and allow for distancing at the locker area.
- Grades 10-12 will have lockers available by request only and staggered access will be provided to accommodate for safe physical distancing. Students may speak to their homeroom teacher to request a locker on the first day of school.
- Students in grades 10-12 are encouraged to bring a backpack with only the essentials needed for class to carry with them to their classroom.

## Safe Classrooms

#### **Cohort Groupings: (Grades 6-10)**

- To minimize contact amongst students, cohort groupings will be maintained for each separate grade level from grades 6-10.
- Due to the large number of grade 9 students, they will be split into two distinct cohorts which will remain together throughout the entire day.

- Cohorts of students will remain in their designated classroom throughout the majority of the school day and subject area teachers will rotate into the classroom as required.
- Some cohorts will be split into smaller groups throughout the day as timetabling allows.
- Grade 6-8 teachers will have two classrooms that may be accessed as their designated classroom spaces to help increase distance between students during independent work periods when proper supervision can be maintained.
- When cohorts of students need to use classrooms other than their designated homeroom space for subjects such as Practical and Applied Arts, Science classes or Physical Education, sanitization of these classroom spaces will occur between each class of students.

#### **Cohort Groupings: (Grades 11-12)**

- Minor timetabling changes have occurred to ensure each grade level of students are grouped together as much as possible throughout the day.
- In the event that a student is timetabled into a class that combines grade 11 and 12 students, each grade level will be seated together in the classroom.
- Students will stay in one classroom as much as possible and subject area teachers will rotate into the classroom as required.

#### **Afternoon Modified Blocking for Grades 10-12:**

- Scheduling for the morning will remain the same.
- Afternoon classes will change to a modified blocking schedule.
- Students will attend their period 4 class for the entire afternoon. The next day they will attend their period 5 class for the entire afternoon.
- They will continue with this rotation for the remainder of the semester.
- Benefits to blocking classes in the afternoon include:
  - less transitions for students
  - fewer exposures to multiple staff members on a daily basis
  - less daily exposure to other students and classroom environments
  - more opportunities for extended project based work and
  - teaching time will be maximized by limiting the amount of sanitization that will need to occur between classes.

#### **Additional Considerations for all grade levels:**

- For each class, students will be assigned a designated seating plan, practice hand hygiene upon entering and exiting each classroom, and the sanitization of workspaces will be completed before a new class of students is able to enter the classroom.
- Seating plans will be shared with the office and seating plan changes will occur as little as possible.
- The Educational Associate (EA) schedule will be designed to reduce the number of cohorts that EAs have contact with.
- Common spaces will include the science lab, the industrial arts shop, the home economics lab, the gymnasium, the library and the computer lab. Only one cohort of students will be allowed to utilize each of these spaces at one time with the exception of a select few high school courses.

- Some high school course selections have been limited to reduce mixing of cohorts as much as possible. Students will be notified of any changes to their timetables.
- In the event that grade 11 and 12 students are scheduled in the same class, grade levels will be grouped together for seating.
- Sanitization of surfaces will occur before the next group of students will be allowed to enter a common space.

#### **Classroom Environments:**

- All soft furnishings and movable carpets will be removed from classrooms.
- Desks and work spaces will be spaced apart as much as possible within the classroom space that is available.
- Additional furniture will be removed from the classrooms to help create more space for distancing between students.
- Learning environments will be front-facing as directed by the Chief Medical Health Officer.

#### **School Supplies Brought From Home and Storage of Materials:**

- Materials and school supplies brought from home by students will be limited to essentials.
- Individual classroom teachers will communicate with families to inform them which supplies will be stored at school and which can be stored at home until needed for each grade level.
- Please purchase all classroom supplies indicated on your child's [school supply list](#).
- Classroom teachers may ask students to store their extra supplies at home until they are needed at school. More information will be communicated at a later date.
- Students will not be permitted to share supplies brought from home (such as pencils, erasers, markers, scissors, paper, etc.) with other students.
- Each item brought from home must be properly labelled with the student's name to reduce mixing of supplies with others.
- Supplies that will be kept at school will be individually stored in classrooms.
- Students in grades 10-12 are encouraged to bring only the essentials in a backpack that they will carry with them to class.

#### **Classroom Resources:**

- Classroom resources will be assigned to cohorts of students and sharing of classroom resources (such as textbooks, art supplies, specialized science equipment etc.) will be managed in a safe manner by each individual classroom teacher.
- Classroom resources will be managed to reduce sharing between students. Common or high touch resources will follow health and facility guidelines for sanitization. SHA recommendation is that surfaces/objects be disinfected between users.

#### **Hand Sanitizer and Masks:**

- Hand sanitizing stations will be placed in each classroom and entryway.
- Students are encouraged to also bring their own personal supply of hand sanitizer if they are able.

- Students and staff will sanitize their hands:
  - each time they enter and exit a classroom.
  - before and after handling technology such as laptops, computers and Chromebooks.
  - before and after eating.
  - before exiting the school for recess breaks (Grades 6 and 7).
  - upon entry of the school.
- The Ministry of Education will be providing schools with two reusable masks for each student.
- The shipment of reusable masks is expected to arrive prior to school start up however it is recommended that, if possible, students come with their own mask on the first day of school.
- Disposable masks will be available throughout the school year and will be distributed to staff and students as needed.
- Masks will need to be changed if they become soiled or damp and therefore, families may want to consider purchasing additional masks for your child to wear throughout the week.
- In addition to the mask that your child will wear to school each day, it is recommended that students also have an extra mask stored in a resealable bag or other secure storage container which they keep in their backpack.
- Health Canada recommends that non-medical face masks or face coverings should allow for easy breathing, fit securely to the head with ties or ear loops, maintain their shape after washing and drying, be changed as soon as possible if damp or dirty, be comfortable and not require frequent adjustment, be made of at least 2 layers of tightly woven material fabric (such as cotton or linen), be large enough to completely and comfortably cover the nose and mouth without gaping. More information regarding Health Canada guidelines for appropriate mask use can be obtained on their website: [Health Canada: Non-medical Face Masks](#)
- In accordance with the above recommendations, as well as under the direction of Saskatchewan Education's Response Planning Team (RPT), neck buffs, gaiters and bandanas or other face coverings which do not meet Health Canada requirements will not be permitted as acceptable face coverings.
- If you are unsure whether or not your face covering meets the appropriate requirements, please have a conversation with Mrs. Klaassen before wearing it to school.
- Students who are in need of an appropriate face covering will be provided with a disposable mask.
- Masks must be worn at all times with the exception of designated eating times and outside when proper social distancing can be maintained.

#### **Water Fountains:**

- All students are required to bring a refillable water bottle to school.
- Students will have access to a bottle refilling station located in both the junior end (accessed by grades 6-8 at staggered times) and the senior end (accessed by grades 9-12 at staggered times)
- Please send your child with a full water bottle each morning to help cut down on students needing access to the bottle refilling stations throughout the day.

#### **Student Lounges:**

- Both the Junior and Senior lounges will no longer be used as common gathering spaces for students.

- Until further notice, the spaces will be used by designated cohort groups for additional spacing of students when needed and when proper supervision can be maintained.

#### **Library:**

- Each English Language Arts (ELA) classroom will have a weekly designated library period. Students will visit the library in small groups and will be under the direct supervision of our librarian.
- Any books that are handled by the students will be placed in a designated bin to be quarantined for 3 days before being re-shelved.
- The library will be closed during noon hour as students will be required to stay in their designated classrooms during this time.
- The library will be configured in a similar way to the classrooms (forward facing with individual seating instead of group) and will follow the same sanitization procedures as classrooms.

#### **Students on Spare:**

- Students who have a spare in their timetable and wish to stay at the school during this time will discuss potential possibilities for an assigned work space with Mrs. Klaassen.
- Students who are granted permission to use a work space in the school will be required to stay in their assigned space for the entire period, conduct themselves in a safe and responsible manner at all times including social distancing from other students, follow proper hand hygiene procedures and ensure sanitation of their workspace at the end of the period.
- Students who do not strictly follow the guidelines and expectations set out by the school will be required to leave the school during their spare period.
- Students who choose to leave the school during their spare period must sign out at the office before they leave, use the front entrance to re-enter the school, and follow the designated direction of flow in the hallways when returning for their next class.

#### **Fitness Centre:**

- Our fitness centre/weight room is currently closed due to renovations. Once the renovations have been completed we will evaluate the possibility of opening this space to students in a safe manner.

#### **Physical Education:**

- Physical education classes will be held outside as much as possible.
- The sharing of phys. ed. equipment will be minimized as much as possible with sanitization of equipment between class groups.
- Students will be required to sanitize their hands prior to handling any phys. ed. equipment.
- Mask use will be required for all physical education classes that are held indoors. Masks may be removed for outdoor physical education classes when proper physical distancing can be maintained.
- More information regarding safe access to locker room areas will be developed at a later date.

#### **Home Economics room:**

- Student aprons will be required in the Home Economics (Home Ec.) room and will be provided by the school. A clean apron must be used for each class.
- Home Ec. room usage will be limited to Practical and Applied Arts (PAA) classes at the grade 9-12 level.
- Food Safe Handling procedures will be used by all students and staff.
- Food prepared in one kitchen may not be shared outside that kitchen.
- Any food contact surfaces will be disinfected with a product safe for food surfaces or immediately rinsed following disinfection.
- Garbage bins will be emptied after each class.

### **Supporting Students With Intensive Needs:**

- Inclusion continues to be a core value at W.P. Sandin. Additional supports from the school team and the division's Intensive Supports team will continue to be available to respond to student needs.
- Parents are encouraged to speak with their child's classroom teacher or Rhonda Berezowski (Educational Support Teacher) [rberezowski@srsd119.ca](mailto:rberezowski@srsd119.ca) if they have any concerns about their child's social/emotional needs, mental health or academic needs.
- Existing Inclusion and Intervention plans for students with additional needs may be updated in order to:
  - focus on transition plans to facilitate re-entry to school;
  - revise goals as necessary to ensure student health and safety.
- Existing student safety plans will be reviewed and updated in collaboration with all stakeholders when necessary.
- In situations where a student cannot safely attend school for medical reasons, two scenarios may be considered in an accommodation process:
  - Remote learning may be considered for students whose medical restrictions make it unsafe for them to attend classes in the school setting. Please contact Mrs. Klaassen to discuss the accommodation process and determine next steps.
  - It may not be possible to support all students with intensive needs in person due to health and safety guidelines or with remote learning due to the nature of the student's educational program. In such cases [AP 154 - Temporary Exclusion of Students for Safety or Medical Reasons](#) shall be followed.

### **Online Learning Options:**

Although we are excited to provide in class learning for all of our students for the 2020-2021 school year, we recognize that with the COVID-19 pandemic, there may be circumstances where remote learning opportunities are the best choice for the health and safety of your child. If you believe that remote learning is the best option for your child, please ensure that they are registered with our school by filling out the online form located at [www.wp.srsd119.ca](http://www.wp.srsd119.ca) and then express your interest by filling out the form available here: [Remote Learning Expression of Interest](#).

Please call Mrs. Klaassen at (306)747-2191 if you would like to discuss which option is best for your child or if you have any questions regarding this process.

## Safe Technology Use

### SRPSD Provided Mobile Technology:

- Carts containing laptops and Chromebooks will be restricted to as few classrooms as possible.
- Teachers will be creating a rotating plan that is consistent, minimizes sharing between cohorts, and allows for sanitization of devices between classes of students.
- Students will use hand sanitizer prior to and after device use.
- Small electronic peripherals that cannot be wiped will be UV sterilized between student use.

### Computer Lab:

- The computer lab is used by one class cohort with a consistent seating plan period 1 each day and will be sanitized at the end of this class.
- Cohorts of students will be able to access the lab via teacher booking, however individual students from different cohorts will not be allowed to access the lab randomly.
- Students on spare will be required to book into a specific computer and sanitize prior to and after use. Mrs. Gunville will be managing the computer lab and will direct students in the safe use of our technology.

### Students Bringing Personal Devices from Home:

- Students will be allowed to bring their own personal devices (i.e. laptops, Chromebooks, or other hand-held devices) for use in the classroom.
- Students will be permitted to use their own devices for approved educational purposes only and are subject to the Saskatchewan Rivers Public School Division Acceptable Use for Technology for Students ([Administrative Procedure 810](#)) when using their own device during school hours, including break times.
- Student owned devices including phones are not to be shared with others.
- School staff will facilitate connecting devices to the school network. Students will not require a paid data plan to work off of the school network.
- Students will be responsible for the safe storage and use of their personal devices and the school will not be responsible for lost, stolen or damaged items.

### Google Classroom:

- Each teacher will set up a Google Classroom for students to access throughout the year.
- Google Classroom can be accessed to keep up with classroom assignments if students need to be away from school due to illness or isolation.
- Individual classroom teachers will send out more information to families as the school year progresses.



## Safe Activities

### **Extracurricular Activities:**

- Currently, all extracurricular activities are on hold until further notice as per SRPSD Return to School Plan. Extracurricular activities will resume in compliance with the Saskatchewan Sports and Activity Guidelines, Chief Medical Officer guidance, the Ministry of Education, the Response Planning Team (RPT), public health order directives and guidance from Saskatchewan High School Athletic Association (SHSAA) return to sport protocols.
- Should the decision be made to resume extracurricular activities within our school division, we will notify parents and outline the details for the safe resumption of these activities.

### **Lunch:**

- All students will eat lunch in their designated classrooms, with the exception of students who will go home for lunch.
- Students who are able to go home for lunch are encouraged to do so.
- Students who stay for lunch will remain in their designated classrooms and will not be permitted to roam the school or the classroom during lunch time.
- The gymnasium, library and other shared spaces will be closed during the lunch hour to reduce contact points and the need for sanitization throughout the school day.
- A lunch supervisor will be designated to each cohort of students during the lunch break to help ensure compliance with maintaining proper distancing, hand hygiene routines, sanitization of surfaces and a staggered exit onto their designated space on the school grounds for break time.
- Supervisors will be encouraged to take their cohort group outside to eat on the grassed area with proper social distancing in place (weather permitting).
- SRPSD has increased our allocation for lunch supervision to help ensure the safety of our students during this time.
- Students who return early for lunch may join their cohort group on the playground until the bell rings (or go directly to their assigned classroom for older students).
- Students will not be required to wear their masks outside if they are able to maintain appropriate physical distancing.

### **Assemblies:**

- Large assemblies and gatherings of students are postponed until further notice and will be held virtually whenever possible.

### **Vending Machine and Microwave Access:**

- The usage of vending machines and microwaves increases touch points throughout the day as well as invites unnecessary movement and places for groups of students to congregate.
- For these reasons, vending machines and microwaves will not be available for use until further notice.

**Canteen:**

- To reduce the amount of traffic flowing through the hallways and to maintain cohort groupings, canteen will be unavailable until further notice.
- This decision may be revisited as the year progresses and as everyone becomes more efficient with new routines and safety protocols.
- As always, emergency bagged lunches and snack items will continue to be available for those students who may require food throughout the school day. Students may speak with their classroom teacher if they forget their lunch or require food.

## Communication Between Home and School

- Any updates to the Return to School plan will be communicated to parents via email and will also be posted on our school website and Facebook page.
- Please ensure our school has your current contact information so we are able to communicate with you throughout the school day and throughout the school year.

We appreciate everyone's support as we implement these guidelines for a safe return to school. Please feel free to call or email if you have any questions, comments or concerns regarding the W.P. Sandin Return to School Plan.

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